

TERMS OF REFERENCE
Request for Proposal
“Services Required for Consultant”

Project:	Introducing Contemporary Education (ICE) in Deeni Madaris of Pakistan through Non-formal Education Techniques
Assignment:	Pakistan Human Development Fund-(PHDF)
Last date to apply:	14 June 2024 (01:00 PM)

About PHDF:

Pakistan Human Development Fund (PHDF) was established on 1st July, 2002 for human development interalia in the fields of primary education and health for the benefit of the poor, needy and deserving sections of the society to provide necessary facilities in order to enable them to gain access to resources for their productive employment. PHDF is registered as a not-for-profit Company under section 42 of Companies Ordinance 2017, with Securities and Exchange Commission of Pakistan. PHDF carries out its activities by extending financial support to National Commission for Human Development, to carry out projects which is a body corporate constituted under Government of Pakistan’s Ordinance, 2002. The Board of directors of PHDF comprises reputed successful individuals in various fields and corporate bodies from within and outside Pakistan. Two federal secretaries of Government of Pakistan i.e. Ministries of Finance and Ministry of Education & Training are also ex-officio members to the Board of Directors. PHDF is a unique public private partnership model established to ensure support and collaboration of private sector philanthropists and Government of Pakistan for human development efforts in Pakistan.

About The Project:

Pakistan has slipped seven places in the Human Development Index (HDI), according to the Human Development Report 2021-22- Uncertain Times, Unsettled Lives: Shaping our Future in a Transforming World, published by the United Nations Development Program (UNDP). Pakistan ranks 161 out of 192 countries. The current literacy rate of Pakistan is 62.8 which mean that an estimated population of 61 millionis illiterate in the country. Literacy is one of the key indicators of Human Development and it requires focused attention for rapid and sustained improvement. This fact is evident from the inclusion of “Adult LiteracyRate” in the Human Development Index (HDI), introduced by the United Nations in 1990. National Commission for Human Development (NCHD) executed a project to improve upon this situation. NCHD opened 100 Schools in Madaris with collaboration of the District Education Department to improve access to modern education in the Deeni Madaris in Pakistan. The salient objectives/deliverables were establishing 100 Schools while enrolling more than 4000 Madaris students to contribute to reduce the number of out of school children in the country.

The criteria for the establishment of Madaris Schools is as under;

- Madaris that have at least 20-30 children of Nazra, Hifz-e-Quran and Deeni Uloom and they don't have access to the formal schooling earlier.
- Management of the Madaris is willing to establish the School in the Madrassa.
- Management and community of the Madaris agreed to provide volunteer services of teacher within or from nearby community in consultation with the Muhtamim/Nazim of the Madrassa.
- Management of Madaris and community in the attachment area agreed to allocate appropriate time for teaching contemporary education to the children.
- The Madrassa should be a full tie institute with all necessary facilities to their students and teacher.

The establishment of Madaris Schools were provided primary education to those students who are already enrolled in Madaris and had deprived from Modern Education due to various reasons. The student of the near vicinity of the Madaris were also gave the opportunity of schooling by enrolling them in the Madaris schools to contribute to reduce the number of out of school children in the country. Such vulnerable and deprived children of the society seek their religious and modern education in Madrassa Schools.

Purpose and Scope of the Evaluation

The purpose for this evaluation is to assess the performance, Project achievement and effectiveness of the project by validating the deliverables committed by NCHD. The purpose of the evaluation is to get the lessons learned to be used in our future programs along with financial side of the project. The evaluation is expected to contribute to accountability towards the PHDF as a donor and the beneficiaries of the program.

The evaluation will cover the time from Oct 2019 to April 2024, and will have the following specific objectives:

- Any other as may be relevant for the purpose of evaluation.
- Validation of number of Schools established in Madaris across the country.
- Validation of number of learners made literate in the period under evaluation.
- Assessment of literacy skills of the current learners to be used as proxy indicator for assessing the same for persons made literate in the period under evaluation.
- Assessment of the syllabus being taught.
- To identify and assess key lessons learned, challenges and draw recommendation for future projects
- Validation of the items precured as per mentioned in the project budget
- Conduct a detailed inventory check to ensure all items listed in the project budget have been procured as per PPRA rules
- Check the quality and condition of the procured items to ensure they meet the required standards and specification as mentioned in PPRA rules

Selection Criteria

The consultant proposal will be evaluated based on following criteria:

Selection Criteria Feature Terms	Score
Technical Proposal	
Specific Experience of the firm relevant to the assignment	30
Adequacy of the proposed methodology	25
a) Technical approach and methodology	
b) Detailed Work Plan	
Staff qualification and competence for the assignment	20
a) Team Leader/Quality Control	
b) Evaluation Team Comprising professionals related	
c) Education	
d) Adult Literacy	
e) Institutional Development	
Financial Proposal	
Appropriateness of Budget	25

The consultant firm/individual will conduct the data collection activity in 16 districts of Pakistan.

Time Frame and Fee

This assignment will be for a maximum of 30 working days, ideally starting from 25 June 2024. The professional charges will be in accordance with the contractual agreement signed between PHDF and the consultant firm/ individual, payable on completion the deliverables/ task.

The total bid amount must include taxes, travel, logistics and any other cost that may incur for the delivery of the task. Withholding tax will be deducted according to the applicable laws of the country.

Required Qualifications/ Experience:

- At least 5 years' experience of working in the development sector. Experience and knowledge of at least one senior team members in Adult Literacy and Deeni Madaris and Non formal Education is essential.
- Experience of monitoring and evaluating projects of similar nature;
- Adequate knowledge of quantitative and qualitative research methods and techniques;
- Good probing and analytical skills; and
- Excellent writing skills in the English language.
- Consultant firm/individual must have valid NTN and should be on active Tax Payer List
- Three years of audited accounts from Professional firm of the Chartered Accountant in case of Company/firm.

Consultant's Proposal and the Deadline:

Interested consulting firms or individuals are invited to submit their technical and financial proposals or CVs. Please include the estimated cost (inclusive of taxes and logistics) and a brief description of your approach, along with a cover page for evaluation.

Process and Deadline for applications: June 14, 2014

Please send the technical and financial proposals along with the profiles and CVs of the experts via courier to the following address and must be received by 01:00 PM, no later than June 14, 2014:

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